



**TOWNSHIP OF SOUTH FAYETTE
ALLEGHENY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 13 OF 2018

**A RESOLUTION OF THE TOWNSHIP OF SOUTH FAYETTE,
ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING
AN INTERIM POLICY WITH RESPECT TO SIGNATORIES
FOR TOWNSHIP CHECKING ACCOUNTS AT FINANCIAL
INSTITUTIONS**

WHEREAS, the Finance Director of the Township of South Fayette has advised the Board of Commissioners relative to current status regarding signatories for Township checking accounts at financial institutions that hold checking accounts for the Township; and

WHEREAS, the Board of Commissioners believe that as an interim policy, three signatures of certain designated Township officials should be required for checks issued by the Township, with two signatures being required to be live signatures; and

WHEREAS, the Township Commissioners believe that the position of Interim Manager or Manager of the Township, Finance Director, Chairman of the Board of Commissioners, Treasurer, and Director of Communications, in certain circumstances, should be the authorized signatories for Township checking accounts.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ENACTED, by the Board of Commissioners of the TOWNSHIP OF SOUTH FAYETTE, and it is HEREBY RESOLVED and ENACTED as follows:

1. The recitals set forth hereinabove are incorporated herein by reference thereto.
2. All Township checks shall require three signatures, two of which shall be live signatures. The third signature may be by stamp/facsimile.
3. The following positions are authorized to sign all Township checks in the following manner:
 - a. Interim Manager or Manager by live signature or stamp/facsimile;
 - b. Finance Director by live signature or stamp/facsimile;
 - c. Chairman of the Board of Commissioners by live signature or stamp/facsimile;
 - d. Treasurer by live signature or stamp/facsimile; and
 - e. Director of Communications solely by live signature and the un-availability of the persons occupying the positions set forth in a-d above.
4. This Resolution is to take effect upon adoption;
5. Any Ordinance or Resolution, or portion thereof, conflicting with the provisions of this Resolution shall be and the same is hereby repealed, insofar as the same affects this Resolution.

ORDAINED AND ENACTED INTO LAW this 12th day of September 2018.

ATTEST:



Miles Truitt
Interim Township Manager

TOWNSHIP OF SOUTH FAYETTE:



Ray Pitetti, President
Board of Commissioners