



South Fayette Community Day 2022
Vendor & Sponsor Registration

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www.SouthFayettePA.com/CommunityDay

South Fayette Community Day • Saturday, August 27, 2022 • 11 AM – 5 PM • Fairview Park
Register online at www.SouthFayettePA.com/recreation

Date: _____ Name of Company/Organization _____

Contact Person _____ Website _____

Email _____ Phone _____

Address _____ City/St/Zip _____

I am signing up for:

- Vendor Booth Space (no sponsorship)** **Sponsorship (with booth)** **Sponsorship (no booth)**

Booth Description (items sold, activities): _____

VENDOR SPACE OPTIONS *Nonprofits must provide EIN/Tax ID #: _____

Select all that apply	Vendor Type	Fee (per space)	Total Fee
	Nonprofit* Booth (Resident) 10' frontage	\$15	
	Nonprofit* Booth (Non-Resident) 10' frontage	\$25	
	Craft Vendor or Direct Sales (Limit 10 accepted) 10' frontage	\$25	
	Professional 10' frontage	\$75	
	Food Vendor (no electricity) 15' frontage	\$75	
	Food Vendor (with electricity) 15' frontage	\$100	
	Each Additional Space	Add ½ fee	
	Late Fee (after July 31)	Add \$25 per space	
	Sponsorship (includes 1 booth space)	See sponsor chart	
		GRAND TOTAL	

*Vendor spaces are first come, first served. We reserve the right to limit the number of booths with similar purposes. Vendor spots have approx. 10 feet of frontage (10'x10' tents work well). Food vendors have approx. 15 feet of frontage. The following items are not provided: booth/tent, table, chairs and electricity. A limited number of food vendor spots with electricity are available for an additional fee. Otherwise, bring your own generator. If payment is received after 7/31/22, a late fee of \$25 per space must be applied. Food vendors must provide proof of insurance. No refunds due to vendor cancellation or weather. Event is rain or shine. Vendor layout and space number will be supplied to you no later than one week before the event. Vendors must stay for the entire event period (11 AM – 5 PM).
Setup: 7 AM – 10 AM Cleanup: After 5 PM*

SPONSORSHIP OPTIONS & BENEFITS

SELECT ✓ SPONSOR LEVEL >>							
Sponsor Levels & Benefits <i>Sponsorships accepted through July 31.</i>	Green \$2,500 +	Emerald \$2,000 - \$2,499	Platinum \$1,500 - \$1,999	Diamond \$1,000 - \$1,499	Gold \$500 - \$999	Silver \$250 - \$499	Bronze \$200 - \$249
Special Incentives (call for details)	✓						
Name Announced throughout Event	✓						
Logo on Event Bag	✓	✓					
Directed Sponsorship Sign	Main Stage	Community Stage	Activity				
Logo on Official Poster (Art due June 30)	✓	✓	✓	✓			
Individual Facebook Shout-out	✓	✓	✓	✓			
Free Ad in SF Connect Magazine	Full Page	2/3 Page	Half Page	Quarter Page	Business Card		
Event T-shirts	Logo	Logo	Logo	Name	Name		
Website & Social Media Listings	Logo & Link	Logo & Link	Logo & Link	Logo	Name	Name	
Sponsor Signs	Logo	Logo	Logo	Logo	Name	Name	Name
Event Programs	Logo	Logo	Logo	Logo	Name	Name	Name
"Thanks for Giving" Sponsor Luncheon	✓	✓	✓	✓	✓	✓	✓
Vendor Space Included	✓	✓	✓	✓	✓	✓	✓

SPECIAL "WELCOME BACK" PRICING FOR 2022

REGISTRATION OPTIONS

1. Register online at www.SouthFayettePA.com/recreation (processing fee applies) **OR**
2. Complete and return (1) the Vendor/Sponsor Form, (2) the signed Release and Indemnification Form, and (3) a check, made payable to **South Fayette Township**, no later than **July 31, 2022**, to:
South Fayette Township / Attn: Parks and Recreation Dept. / 515 Millers Run Road / Morgan, PA 15064



SOUTH FAYETTE
T O W N S H I P
A Community Growing Together

South Fayette Community Day 2022 Release and Indemnification Agreement

I/we, _____, as a participant in South Fayette Community Day scheduled to be held on Saturday, August 27, 2022, in Fairview Park in South Fayette Township, do hereby agree to the terms in this agreement.

I/we release and forever discharge South Fayette Township, South Fayette Community Day volunteers and individual agents, attorneys, and assigns from any and all actions, claims, and demands for, upon or by reason of any damage, loss, injury or theft which may be sustained by me/us during South Fayette Community Day.

This release extends and applies to and covers all known, unknown, unforeseen, and unanticipated injuries, damages, loss and liability, and consequences thereof. The provisions of any state or federal law providing that this release does not extend to claims, demands, injuries or damages, which are unknown or unsuspected to now exist, are hereby expressly waived.

I/we further agree to indemnify and defend the above named parties from, and reimburse said parties for, any cost, claim, loss, or liability suffered directly or from a third-party claim arising out of or related to any activity of mine/ours during or in connection with the South Fayette Community Day in my/our possession or control. The above named parties shall have no liability to me/us for any injury, loss, theft or damage caused by third parties during or in connection with the South Fayette Community Day.

I/we understand that pictures may be taken of myself and/or my booth and can be used for township publication, social media and any public relations purpose.

If I/we participate in the event with a vendor space, I/we agree to the following vendor guidelines and requirements:

1. Vendors will cooperate with all instructions provided by Community Day event staff. (When vendors arrive for setup, event staff will direct vendors to their booth space and provide parking instructions.)
2. Vendors are responsible for properly and safely securing their tents and other equipment.
3. **Setup Hours: 7 AM-10 AM.** Vehicles must be removed from event area by 10:15 AM. Late arrivals are **not** permitted to take a vehicle to the booth space.
4. **Cleanup Hours: after 5 PM. Vendors must remain for entire event period.** Vendors that end operations early will forfeit future opportunities for priority event registration.
5. For pedestrian safety, no vehicles are allowed in the event area until **after 5 PM.**
6. All **food vendors must provide proof of insurance** with South Fayette Township listed as 'additional insured.'
7. **No golf cart load-out** requests will be granted until after 5 PM.

BY SIGNING, I/WE ACKNOWLEDGE THAT I/WE HAVE CAREFULLY READ THIS RELEASE AND INDEMNIFICATION AGREEMENT. I/WE UNDERSTAND THE POTENTIAL DANGERS AND THAT I/WE ARE WAIVING CERTAIN RIGHTS AND ASSUMING THE RISK OF DAMAGES FROM MY/OUR PARTICIPATION.

Name _____

Signature _____ Date _____

If typing or entering my name on the "signature" line, I agree that the entry constitutes my electronic signature and has the same force and effect as my handwritten signature.