



SOUTH FAYETTE TOWNSHIP POLICE DEPARTMENT

100 Township Drive, South Fayette, PA 15017 / www.southfayettepa.com/police
Emergency & Dispatch: 911 / Office Phone: 412-221-2170 / Fax: 412-221-6703



SOLICITATION PERMIT REGULATIONS

- ✓ NO PERMITTEE SHALL SOLICIT ON SUNDAY, BEFORE 8:30 AM, AFTER DUSK, OR HOLIDAYS.
- ✓ NO SOLICITING IN THE FOLLOWING NEIGHBORHOODS:
 - Olde Orchard
 - Hickory on the Green
 - Villas of Woodcreek
 - Springhouse
 - Lakemont
 - Berkshires

The following are condensed excerpts from Chapter 187 of the South Fayette Township Code, "Peddling and Soliciting," outlining pertinent information for individuals wishing to solicit within South Fayette Township. Ordinance was enacted on September 15, 2003. (Complete text is available online at <http://ecode360.com/11613241>.)

PERMITS

Each person desiring a license under this chapter, unless otherwise provided herein, shall first make application in writing to the township police secretary for such license. The person shall, when making application, exhibit the following:

- A valid driver's license or other photo identification from any state or other government authority.
- Current picture.
- A state background check.
- The license application to the police secretary must be filed in duplicate at least three (3) business days in advance of the first day sought for solicitation.
- Payment for permit (\$50.00 per person per day, we do not offer a discount for multiple days).

IDENTIFICATION CARDS

Every license holder shall wear or display in a clearly visible manner such identification card if engaged in solicitation from house to house or upon any street alley, sidewalk or public grounds. Furthermore, the license holder shall also possess on his person a photocopy of the license application. License and/or identification cards shall not be transferred to another person and must be returned to the police secretary within twenty four (24) hours of expiration of the license.

PROHIBITED ACTS

Engaging in business activity or solicitation activity, except by prior appointment, at any time on a Sunday or legal holiday, or at any time before 8:30 a.m., or after dusk prevailing time on any weekday other than a Sunday or legal holiday.

PENALTIES

Any person, firm, corporation or other entity who violates any provision(s) of this chapter shall, upon conviction thereof, be sentenced to pay a fine of not more than six hundred dollars (\$600) plus costs. Each day that a violation of this chapter occurs shall constitute a separate offense hereof.



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SOLICITATION PERMIT REQUEST

Date: _____

APPLICANT INFORMATION

Applicant Name: _____ Phone#: _____

Applicant Address: _____

Date of Birth: _____ SS# (optional): _____

Driver's License #: _____ Driver's License State: _____

If residence is different during permit period, list address: _____

COMPANY INFORMATION

Company Name: _____ Phone #: _____

Company Address: _____

SOLICITATION INFORMATION

Description of Product: _____

Activity Start Date: _____ End Date: _____

VEHICLE INFORMATION

Make: _____ Model: _____ Registration #: _____

Owner Address: _____

Have you received solicitation permit approvals in any other communities? No Yes If yes, list:

I have familiarized myself with and hereby agree to comply with the solicitation ordinance of the township as well as with all township rules, regulations and resolutions. I agree to pay the applicable fee of **\$50/day, per person**.

Applicant Signature: _____ **Date:** _____

OFFICE USE ONLY	
Date Received _____	Received by _____
Fee Paid _____	Check # _____
Photo ID _____	Receipt # _____
Permit # _____	Return Date _____